

APPLICATION TO USE PARKS AND RECREATION FACILITIES

Name of Group or Organization: _____

Room: _____ Date: _____

PLEASE ✓ FACILITY	FACILITY	RENTAL FEE (Daily Rate)	RENTAL FEE (Hourly Rate)	CUSTODIAL / SUPERVISORY CHARGE (After-Hours / Weekend Use)
	Picnic Shelter <small>(Shelter 1 Capacity: 101 people; Shelter 2 Capacity: 67)</small>	\$50 residents \$55 non-residents (9 AM-Dusk)	\$25 residents \$30 non-residents Half-Day (either 9 AM-2 PM or 3 PM-Dusk)	
	Baseball Field (field 2)	\$25 Weekday \$50 Weekend Day \$100 Tournament	N/A	
	Softball Field (either field 1 or 3)	\$10 Weekday \$50 Weekend Day \$100/day – Tournament \$10/day electrical use fee	N/A	

Rates for regularly scheduled, long term, contractual use of facilities may be negotiated.

Total Rental Charges: _____

Date(s) of Requested Use: _____

Time(s) of Requested Use: _____

Person(s) Responsible for Any Damage that May Occur: _____

Purpose and/or Activity to Take Place: _____

It is agreed that the Rules and Conditions for the Community Use of Parks and Recreation Facilities shall be followed by this group/organization. The facility rental fee are due before the requested facility use date.

SHENANDOAH COUNTY PARKS AND RECREATION FACILITY USE RULES AND REGULATIONS

1. Everyone applying for use of a Parks and Recreation facility must complete and sign the proper application form.
2. The facility use fee must be paid in advance. Facilities will not be opened for an activity unless the rental fee has been received in full.
3. Shenandoah County Parks and Recreation does not discriminate against any group, organization, business, or individual. However, facility use must be for recreational purposes only and each rental will be reviewed for safety and security purposes.
4. All Parks and Recreation activities take priority over other facility use requests.
5. Applicants shall assume responsibility for the safety of the participants and spectators at the activity for the term of the reserved facility use.
6. NO alcoholic beverages, drugs, or any person under the influence of alcohol or drugs are permitted on the property. If you suspect anyone attending your activity has been or is using such substances, they should be asked to leave immediately. Parks and Recreation staff members have the authority to have such people removed.
7. Smoking is strictly prohibited inside Parks and Recreation facilities.
8. All individuals using a Parks and Recreation facility are asked to leave said facility in good condition as another group may be using the facility afterwards.
9. Any and all damage to Parks and Recreation facilities, equipment, furnishings, and/or property must be corrected and all costs involved paid for by the applicant. If a deposit was required to reserve the facility, it could be applied toward the cost of damages. Parks and Recreation also reserves the right to limit the future use of any facility if damage is not rectified.
10. No pets are allowed in Parks and Recreation facilities, with the exception of dogs registered in approved programs and trained guide dogs for people with sight disabilities.
11. Abusive, profane, threatening, or otherwise indecent language and/or conduct is strictly prohibited. Threatening language or actions toward a Parks and Recreation staff member will result in a minimum ONE YEAR SUSPENSION from all Parks and Recreation activities. A NO TRESPASS NOTICE may be issued. If any Parks and Recreation staff member feels that the conduct of a person is in violation of the above, that staff member has the authority to halt the event and close the facility. If this should become necessary, NO refunds will be made to the applicant.
12. Fighting is strictly prohibited. Adults fighting will receive a minimum of ONE YEAR SUSPENSION from all Parks and Recreation facilities, with possible police action and a NO TRESPASS NOTICE. Youth fighting will result in suspension as determined by the Parks and Recreation staff with mandatory parental notification.
13. Any suspension from Parks and Recreation facilities also includes suspension from Parks and Recreation activities without refund.
14. No one should be in a Parks and Recreation facility before 8:30 AM or after 11 PM without written permission from a Parks and Recreation staff member.
15. Please make sure that all trash is in the appropriate receptacle at the conclusion of your rental use.
16. Failure to comply with the above rules and regulations will result in the denial of use of Parks and Recreation facilities in the future.

SIGNATURE _____ TITLE _____ DATE _____