

QUARTERLY REPORT OF COLLECTIONS, TRANSIENT OCCUPANCY TAX FOR THE QUARTER  
ENDING \_\_\_\_\_ 20 \_\_\_\_\_

NAME: \_\_\_\_\_

TRADE NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

- |    |   |          |
|----|---|----------|
| 1. | Gross receipts subject to tax for lodging and/or camp sites | \$ _____ |
| 2. | Allowable deductions  |          |
|    | a. Exempt rentals (over 30 days)                            | \$ _____ |
|    | b. Refund of rentals included in Line 1<br>of reports       | \$ _____ |
|    | c. Refund of rentals included in prior<br>reports           | \$ _____ |
|    | d. Total deductions   | \$ _____ |
| 3. | Item 1 less 2 (d)   | \$ _____ |
| 4. | Tax (2% of item 3)  | \$ _____ |
| 5. | Penalty for late payment (5% of item 4)                     | \$ _____ |
| 6. | Interest (1% per month)                                     | \$ _____ |
| 7. | Total tax, penalty and interest (sum of items 4, 5 & 6)     | \$ _____ |

I, hereby, certify that this report is true and accurate to the best of my knowledge and belief, and herewith transmitted is Check Number \_\_\_\_\_, dated \_\_\_\_\_, 20 : made payable to Shenandoah County, in the amount of \$ \_\_\_\_\_ representing the total amount of Transient Occupancy Tax collections by our firm for the quarter ending \_\_\_\_\_ 20 \_\_\_\_\_.

\_\_\_\_\_ Date of Report \_\_\_\_\_ 20 \_\_\_\_\_

(Firm)

BY: \_\_\_\_\_

Make check payable to County of Shenandoah. Mail check along with a copy of this report to the Treasurer of Shenandoah County, PO Box 365, Woodstock, VA 22664. Retain a copy for your files. Reports and remittances to be made on or before the last day of the month following each calendar quarter covering the amount of tax collected during the preceding calendar quarter, (i.e. 1<sup>st</sup> quarter ending March 31 due on or before April 30). If business is dissolved or sold, this report along with tax collected, is due immediately. If no business is conducted during the quarter (as may be the case with a campground), a negative report is required.